

**Hanover Public School District  
Board of Directors Meeting Agenda**

Monday, April 14, 2008

6:00 P.M.

**A. Opening Business**

- a) Call to Order
- b) Pledge of Allegiance
- c) Roll Call
- d) Board Members: Mr. Bortner, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Bakhtiar Shahid, Lyna Tran, Gabriel Rosenbrien (Alternate)

- e) Also Present

**B. Recognition of Visitors and Public Comments**

**C. Approval of Minutes from Past Meetings**

The Board is requested to approve the minutes of the Board Meetings March 24, 2008. (enclosure)

**BOARD ACTION:**

**D. Committee Reports**

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Baker, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Baker, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax – Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Legislative Liaison with Pennsylvania School Board Association – Baker, Representative; A. Smith (Alternate)

Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate)

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Policy Committee – West, Chair; A. Smith, Baker

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O'Connor, West.

**E. Student Board Member Report**

**F. Legal Report**

**G. Superintendent's Report – Dr. David Mowery**

- a) School Board Member Vacancy Update (**enclosure**)
- b) High School Graduation Requirements Policy (**enclosure**) – Karen Schoonover
- c) Discussion of Preliminary 2008-2009 General Fund Budget and Plan for Capital Improvements (**enclosures**)

**H. Personnel**

- a) **Retirement(s)**- The Board is requested to approve the following retirements:

**Stephanie Little**, high school English teacher, effective June 9, 2008, the end of the 2007-2008 school year. Mrs. Little will retire with 22 years of service to the Hanover Public School District.

**Laura Menges**, middle school instructional support teacher, effective June 9, 2008, the end of the 2007-2008 school year. Mrs. Menges will retire with 15 years of service to the Hanover Public School District.

**Graham Campbell**, elementary teacher, effective June 9, 2008, the end of the 2007-2008 school year. Mr. Campbell will retire with 38 years of service to the Hanover Public School District.

**BOARD ACTION:**

- b) **Resignation(s)**- The Board is requested to approve the following resignation(s):

**Student Worker:**

**Samuel Shorb**, student worker, effective March 24, 2008.

**Substitute Employee:**

**Debbie Brubaker**, day-to-day substitute teacher, effective immediately. Mrs. Brubaker has obtained full-time employment and has requested to be removed from the substitute list.

**BOARD ACTION:**

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- c) **Employment** – The Board is requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

**Classified Employee(s):**

**Janet Custer**, part-time cafeteria worker, effective April 15, 2008. Rate of compensation will be \$9.91 per hour. (enclosure)

**Summer Reading Academy Employees:**

Dates of the academy will be July 7 through July 25, 2008. Rate of compensation will be \$20.00 per hour. All costs will be paid through Title I funds.

Michele Becker – lead teacher	Sherry Lonaberger
Jen Warnick	Liz Sheaffer
Alexis Folmer	Jen Strevig
Judy Brown	Rachel Kowalski
Laura Jones (substitute)	Ellen Kohr (substitute)

**Substitute Employees:**

**Joseph Mahone**, substitute adult patrol, effective upon completion of necessary paperwork. Rate of compensation will be \$10.84 per half day.

**Supplemental Employees:**

**Kelly Abell**, school security police, effect upon completion of court appointment. Rate of compensation will be \$10.00 per hour.

**BOARD ACTION:**

- d) **Leaves of Absence-** The Board is requested to approve the following requests for leaves of absence.

**Crystal McDermitt**, cafeteria manager, request for childbearing/FMLA leave effective tentatively April 30, 2008 to approximately August 1, 2008. Ms. McDermitt will be using paid leave prior to beginning FMLA leave without pay.

**Rebecca Ruppert**, middle school head custodian, request for intermittent FMLA leave, effective January 23, 2008, not to exceed allowable 12 weeks of leave.

**BOARD ACTION:**

- e) **Memo Of Understanding-- Constructive Receipt** – The Board is requested to discuss the IRS required Memorandum of Understanding in regard to Constructive Receipt. This is a new requirement which must be implemented and will affect all employees. (enclosures).

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**Curriculum and Technology**

- a) **Board Policies** -- The Board is requested to discuss and approve the tentative adoption of revisions to Board Policy 217 Graduation Requirements. (**enclosures**) This recommendation is due to current and past changes in course selection at the high school which should be in accordance with Board policy.

(This section requires 2/3 affirmative votes)

**BOARD ACTION:**

- b) **Program of Studies** -- The Board is requested to discuss the High School Program of Studies for the 2008-2009 school year. (**enclosure**)
- c) **Student Handbook** -- The Board is requested to discuss the High School Student Handbooks for the 2008-2009 school year. (**enclosure**)

**J. Finance**

- a) **Software** -- The Board is requested to approve the CSIU software purchase of financial, payroll and human resources modules at an approximate cost of \$39,000. This was discussed at a previous meeting and the administration has collected information regarding this item.

**BOARD ACTION:**

**K. Building and Grounds**

- a) **Facility Use** -- The Board is requested to approve the Borough's use of all elementary Playgrounds Facility Use from June 9 through August 1, 2008. (Policy 707 Community Use of School Facilities) There is a request for fees to be waived.

**BOARD ACTION:**

**L. Old Business**

**M. Other Business**

**N. Next meeting date:**

The next meeting will be Monday, April 21, 2008, at 6:00 P.M. to discuss the Facility Improvement Plan.

The next regular Board meeting will be April 28, 2008, at 6:00 P.M. in the Boardroom.

**Adjournment**